



The Good Job Happy Co.™

info@goodjobhappy.org

goodjobhappy.org

DONOR PRIVACY POLICY

Effective Date: July 15, 2026

Approved By: Board of Directors

Purpose

We believe every act of generosity deserves the same care, respect, and stewardship as the lives our mission is designed to impact.

The Good Job Happy Co. ("the Organization") is committed to protecting the privacy and confidentiality of our donors. We value the trust our supporters place in us and are dedicated to handling donor information with integrity, transparency, and respect.

This Donor Privacy Policy explains how we collect, use, protect, and share donor information.

Information We Collect

The Organization may collect information necessary to process charitable contributions and communicate with our supporters, including:

- Name
- Mailing address
- Email address
- Telephone number
- Donation amount and date
- Payment information processed through secure third-party payment processors
- Communication preferences
- Any information voluntarily provided by the donor

The Good Job Happy Co. does not store full credit card or banking information used to process online donations.

How Donor Information Is Used

Donor information may be used to:



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- Process charitable contributions.
- Issue donation acknowledgments and tax receipts.
- Respond to donor inquiries.
- Provide updates regarding our mission, programs, events, and fundraising efforts.
- Maintain accurate financial and donor records.
- Comply with legal, accounting, and IRS reporting requirements.

Donors may opt out of future fundraising or marketing communications at any time.

Information Sharing

The Good Job Happy Co. respects the privacy of our donors.

The Organization will never sell, rent, lease, trade, or otherwise share donor personal information with third parties for marketing or fundraising purposes.

Limited donor information may be shared only when necessary to:

- Process donations through authorized payment processors.
- Comply with applicable laws, regulations, court orders, or governmental requests.
- Complete financial audits or other required professional services, subject to appropriate confidentiality obligations.
- Protect the rights, property, or safety of the Organization or others.

Donor Recognition

Unless a donor requests anonymity, The Good Job Happy Co. may recognize donors in publications, annual reports, newsletters, social media, our website, or other donor recognition materials.

Donors may request to remain anonymous at any time, and the Organization will honor that request to the extent permitted by law.

Data Security



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The Organization takes reasonable administrative, technical, and physical safeguards to protect donor information against unauthorized access, disclosure, alteration, or destruction.

Access to donor information is limited to Board members, employees, volunteers, contractors, or professional advisors who require such access to perform authorized organizational responsibilities and who are expected to maintain confidentiality.

Online Giving

The Good Job Happy Co. utilizes secure, reputable third-party payment processors to receive online charitable contributions. These providers employ industry-standard encryption and security measures designed to protect donors' payment information.

As a matter of practice, The Good Job Happy Co. does not collect, process, or store complete credit card or banking information on its own systems. Payment information is transmitted directly to the authorized payment processor selected by the donor.

The Organization periodically reviews its payment processing providers to help ensure they continue to meet appropriate security and operational standards.

Children's Privacy

The Organization does not knowingly solicit or collect personal information from children under the age of 13 without appropriate parental or legal guardian consent.

Updating Donor Information

Donors may request to:

- Update their contact information.
- Correct inaccurate information.
- Change communication preferences.
- Request anonymity.
- Be removed from future fundraising communications.

Requests may be made by contacting:



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www.goodjobhappy.org

Policy Changes

The Organization may update this Donor Privacy Policy from time to time to reflect changes in law, technology, or organizational practices. The most current version of this policy will be available upon request and on our website.

Questions

Questions regarding this policy or the Organization's privacy practices may be directed to:

The Good Job Happy Co.

Email: info@goodjobhappy.org

Website: www.goodjobhappy.org

Approved by the Board of Directors

Date:

July 14 2020

Board Chair:

[Signature]

Secretary:

Colin Cisewski